



COUNCIL OF ATHABASCAN TRIBAL GOVERNMENTS

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www.catg.org

Title: Behavioral Health Project Coordinator

CATG is seeking a Project Coordinator to develop, plan, organize, facilitate, and evaluate a cultural activities for the CATG villages. The coordinator will consult with appropriate organizations to determine the needs and develop programs and activities in response to those needs with an emphasis on Gwich'in culture, self-reliance, and land based activities. This position is also responsible for assisting in coordinating and supervision of youth groups to attend other Yukon Flats activities and/or events in collaboration with the other Behavioral Health staff. This is a part-time position.

Qualifications:

- High school diploma or equivalency (GED)
- Experience working with youth is an asset
- Experience planning and facilitating camps and/or events is an asset
- Supervisory and/or management skills is an asset

Main Duties Include:

- Development, planning, and organization of the Gwich'in Heritage Cultural Program
- Budget, record and track expenditures
- Facilitating all aspects of the Gwich'in Heritage Cultural Program
- Promote the camp and ensure that information is readily available to Yukon Flats citizens
- Daily interaction and supervision of activity participants and other support staff
- Adhere to and enforce CATG health and safety and personnel policies

Job Requirements:

- Flexible work hours including evenings and weekends
- Knowledge of Gwich'in culture, heritage, and traditions
- Understanding of the cultural needs of indigenous youth

Title:	Behavioral Health Project Coordinator
Location:	Birch Creek
Supervision:	Clinic Director
Classification:	Regular Part-time- No Benefits
Salary:	\$20.00 per hour
FLSA:	Non-Exempt
Approved Date:	November 27, 2018
Position Closes:	December 11, 2018