



COUNCIL OF ATHABASCAN TRIBAL GOVERNMENTS

P.O. Box 33

FORT YUKON, ALASKA 99740

(907) 662-2587

TOLL-FREE 1-866-665-2981

"Protecting and enhancing our tribal members, communities & culture through self-governance"

Industry Certification / Occupational Endorsement
NACTEP Intake Form

STUDENT INFORMATION:

Last (full legal name)

First

--	--

Previous name(s)

Date of Birth (mm/dd/yy)

Sex: Male Female

--	--

Current Mailing Address:/

Street Address/Post Office Box

City

State

Zip/Postal Code

--

Permanent/Message phone:

--

E-Mail:

--

Social Security Number:

--

Tribal Enrollment:

--

Current Employer:

--

EDUCATIONAL BACKGROUND (Choose One)

___ High school diploma ___ GED ___ Middle/High School ___ No diploma

Name of High School / GED

City

State

--

HS graduation date _____ or date and place GED received _____

OTHER PREVIOUS EDUCATION INCLUDING WORKSHOPS WITH CERTIFICATES OF COMPLETION

Name of School/Organization

Subject

Certificate/Degree

STUDENT PATHWAY & COURSE INFORMATION:

Semester: (Choose one)

___ Fall 2019 ___ Spring 2020 ___ Summer 2020

DEGREE SOUGHT: (Choose One: 1 class = industry certification, 3 classes = OE)

___ Occupational Endorsement (OE) ___ Industry Certification

CAREER PATHWAY: (Choose One)

___ Construction Trades
(OE Only)

___ Health & Human Services
(Industry Certification - ETT & EMT – Rural Human Services OE)

___ Technical Trades
(CDL, Process Technology, Automotive, Technology)

___ Emergency Management Systems
(Wildland Fire OE and Industry Certification)

The following NACTEP Pathways have no Occupational Endorsement or Industry Certification programs. Please return to the Certificate or AA Degree Application.

- Business
- Education
- Tribal Management

STUDENT REQUIRED DOCUMENTS:

1. Provide Tribal Membership ID or Certificate of Indian Birth, CIB Card;
2. Enroll as an occupational endorsement and industry certification in a NACTEP Pathway. Submit a letter of acceptance to NACTEP staff if you were given one (CTT students especially);
3. Sign the FERPA Release Form allowing the NACTEP staff to access student information. Please put down James Johnson III & Mindy Strom - http://www.uaf.edu/reg/forms/ferpa_release.pdf
4. Course Registration Form

STUDENT REQUIREMENTS:

1. Provide a copy of transcripts immediately following course completion available at UAOnline, failure to do so will jeopardize future funding;
2. **Maintain a 2.00 GPA.** If a student's Grade Point Average (GPA) falls below 2.00, the student will be placed on probation for one semester.

An A = 4 points, B = 3 points, C = 2 points, D = 1 point and F = 0 points. Add points for each grade you earn during the semester and divide by the number of classes. For example, if you took two classes, earned a B (3 points) and a D (1 point) $3 + 1 = 4$ and divide by 2 you have a 2.0 GPA.

If the student's GPA does not increase to 2.00 or greater during the probation semester no additional funding will be awarded. If a student does not complete a course, the same probationary terms apply.

3. **CATG NACTEP** funding for travel is provided **ONLY** for NACTEP students enrolled in a program that is holding an intensive course(s). Travel for intensives are **ONLY** provided between a student's village and Fort Yukon.
4. **CATG Accounting** has a two-week deadline to fund travel for NACTEP students. CATG NACTEP students will follow all CATG accounting procedures. Under no circumstances are you to contact the CATG Accounting staff directly.

STUDENT RELEASE

I release the use of my image, name, and other representations to NACTEP and/or the CATG for public distribution and promotional purposes.

TO FINISH YOUR NACTEP APPLICATION SIGN AND SUBMIT:

I certify that the above statements are correct and complete.
Please sign to submit the application:

Student Signature

Date



FERPA Release Form
The Family Educational Rights and Privacy Act

Business Office
Fax (907) 474-5898

Financial Aid
Fax (907) 474-7065

Registrar
Fax (907) 474-7097
PO Box 75495
Fairbanks, AK 99775

COMPLETED

Form fields for student information: LAST, FIRST, MI, Mailing Address, Street & No. or PO Box, City, State, Zip, UA ID No, Cell Phone #, Email

This authorization is valid until canceled. This student may cancel this release at any time by submitting another FERPA form to the UAF Registrar.

I give permission for the University of Alaska Fairbanks to release selected items below to the recipient listed for the purpose of Funding/Scholarship



Student Signature Date

AUTHORIZATION TO RELEASE EDUCATION INFORMATION

- ALL RECORDS
Accounting - Includes tuition and fee balances, financial holds, mailing and billing address, payment plans, accounting statements, collections information and debt information.
Admission - Includes date of application, program selected, documents received, documents pending, date of admission, admission status and conditions of admission.
Registration - Includes current enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended and mailing address information.
Academic Records - Includes courses taken, grades received, GPA, academic progress, honors, transfer credit award and degrees awarded.
Financial Aid - Includes all general financial aid information.

PLEASE PRINT CLEARLY
(P = Parent, G = Guardian, S = Spouse, O = Other)

Form for releasing information to others: Release to/Cancel, Name, Relationship, P G S O

Form for verification: PICTURE ID IS REQUIRED WITH THIS FORM, Verified by, Date

What is FERPA?

The Family Educational Rights and Privacy Act prohibits access to, or release of, education information without the written consent of the student

Please refer to www.alaska.edu/studentservices/ferpa for a full explanation and regulatory exceptions.

Why should I sign this form?

If you sign this form, you are granting access to your education records for the person indicated. University representatives will be able to discuss your records without your written consent.

Does everyone need to sign this form?

No. Students should only sign this form if they want to give access to their education records to someone outside university personnel who have a legitimate educational interest.

Can I change my mind?

Yes. If you decide that you no longer want others to have access to your records, complete a new FERPA Release form to cancel the release.

What types of information will be released to the designated parties if I sign this release?

Education records as designated under FERPA may be released upon request by designated parties. This form does not give another party the right to act on your behalf.

What does the university consider directory information?

Directory information can be given out without the student's written consent unless the student requests in writing to restrict it, or uses UAonline to put a confidential hold on their account.

The University of Alaska defines the directory information:

- Student's name
- Email address
- Hometown: city, state
- Dates of attendance
- Weight and height of students on athletic teams
- Program/major field of study
- Degrees and certificates received including dates
- Participation in officially recognized activities
- Academic and co-curricular honors awards and scholarships including dates received

To release information to a third party over the phone, an office must ask the third party to verify the following information:

- Student's full name
- Student's hometown and state
- Emergency contact information
- High school attended
- High school graduation year
- Campus attending
- Third party name & relationship to student