



COUNCIL OF ATHABASCAN TRIBAL GOVERNMENTS

P.O. Box 33

FORT YUKON, ALASKA 99740

(907) 662-2587

TOLL-FREE 1-866-665-2981

"Protecting and enhancing our tribal members, communities & culture through self-governance"

Industry Certification / Occupational Endorsement
NACTEP Intake Form

STUDENT INFORMATION:

Last (full legal name)	First		
<input type="text"/>	<input type="text"/>		
Previous name(s)	Date of Birth (mm/dd/yy)	Sex: Male Female	
<input type="text"/>	<input type="text"/>		
Current Mailing Address:/ Street Address/PostOffice Box	City	State	Zip/Postal Code
<input type="text"/>			

Permanent/Message phone:

E-Mail:

Social Security Number:	Tribal Enrollment:
<input type="text"/>	<input type="text"/>

Current Employer:

EDUCATIONAL BACKGROUND (Choose One)

___ High school diploma ___ GED ___ Middle/High School ___ No diploma

Name of High School / GED	City	State
<input type="text"/>		

HS graduation date _____ or date and place GED received _____

OTHER PREVIOUS EDUCATION INCLUDING WORKSHOPS WITH CERTIFICATES OF COMPLETION

Name of School/Organization	Subject	Certificate/Degree
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

STUDENT PATHWAY & COURSE INFORMATION:

Semester: (Choose one)

___ Fall 2020 ___ Spring 2021 ___ Summer 2021

DEGREE SOUGHT: (Choose One: 1 class = industry certification, 3 classes = OE)

___ Occupational Endorsement (OE) ___ Industry Certification

CAREER PATHWAY: (Choose One)

___ Construction Trades
(OE Only)

___ Health & Human Services
(Industry Certification - ETT & EMT – Rural Human Services OE)

___ Technical Trades
(CDL, Process Technology, Automotive, Technology)

___ Emergency Management Systems
(Wildland Fire OE and Industry Certification)

The following NACTEP Pathways have no Occupational Endorsement or Industry Certification programs. Please return to the Certificate or AA Degree Application.

- Business
- Education
- Tribal Management

STUDENT REQUIRED DOCUMENTS:

1. Provide Tribal Membership ID or Certificate of Indian Birth, CIB Card;
2. Enroll as an occupational endorsement and industry certification in a NACTEP Pathway. Submit a letter of acceptance to NACTEP staff if you were given one (CTT students especially);
3. Sign the FERPA Release Form
4. Course Registration Form

STUDENT REQUIREMENTS:

1. Provide a copy of transcripts immediately following course completion available at UAOnline, failure to do so will jeopardize future funding;
2. **Maintain a 2.00 GPA.** If a student's Grade Point Average (GPA) falls below 2.00, the student will be placed on probation for one semester.

An A = 4 points, B = 3 points, C = 2 points, D = 1 point and F = 0 points. Add points for each grade you earn during the semester and divide by the number of classes. For example, if you took two classes, earned a B (3 points) and a D (1 point) $3 + 1 = 4$ and divide by 2 you have a 2.0 GPA.

If the student's GPA does not increase to 2.00 or greater during the probation semester no additional funding will be awarded. If a student does not complete a course, the same probationary terms apply.

3. **CATG NACTEP** funding for travel is provided **ONLY** for NACTEP students enrolled in a program that is holding an intensive course(s). Travel for intensives are **ONLY** provided between a student's village and Fort Yukon.
4. **CATG Accounting** has a two-week deadline to fund travel for NACTEP students. CATG NACTEP students will follow all CATG accounting procedures. Under no circumstances are you to contact the CATG Accounting staff directly.

STUDENT RELEASE

I release the use of my image, name, and other representations to NACTEP and/or the CATG for public distribution and promotional purposes.

TO FINISH YOUR NACTEP APPLICATION SIGN AND SUBMIT:

I certify that the above statements are correct and complete.
Please sign to submit the application:

Student Signature

Date



FERPA RELEASE FORM

RECEIVED

SID label
Office use only

P _____

Office use only

Office of the Registrar

907-474-6300

uaf-registrar@alaska.edu

Office of the Bursar

907-474-7384

uaf-bursar@alaska.edu

Office of Financial Aid

907-474-7256

uaf-financialaid@alaska.edu

Government issued picture ID is required with this form.

If mailed or faxed, an enlarged copy of your official ID with a signature is required.

Student Information

Last	First	Middle Initial	UA ID No.
Mailing Address			Phone No.
City	State	Zip	Email Address

I give permission to the University of Alaska Fairbanks to **discuss** the selected items below to the recipient(s) listed below. While this form allows UAF to discuss my record, I understand that it does not **require** them to do so, nor does it allow anyone to conduct business or to pick up official documents (i.e. transcript, diploma) on my behalf.

Types of Information to Release

- Accounting** *Includes tuition and fee balances, financial holds, mailing and billing address, payment plans, accounting statements and collections and debt information.*
- Admission** *Includes dates of application, programs selected, documents received, documents pending, dates of admission, admission status and conditions of admission.*
- Registration** *Includes current enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended and mailing address information.*
- Academic Records** *Includes courses taken, grades received, GPA, academic progress, honors, transfer credit awarded and degree(s) awarded.*
- Financial Aid** *Includes all general financial aid information. (Information derived from a student's FAFSA application cannot be disclosed to anyone other than the student.)*
- All Records**

Check One:

Release To Cancel

Releasee:

Dale Hardy
Individual's Name

Relationship:

NACTEP funding
Relationship to Student

Release To Cancel

Vicky Thomas
Individual's Name

NACTEP funding
Relationship to Student

Release To Cancel

Individual's Name

Relationship to Student

Authorization

Student Signature _____

Date _____

Office use only
ID Type _____ Verified By: _____ Date _____

General Information

The Family Educational Rights and Privacy Act (FERPA) deals specifically with the education records of students, affording them certain rights with respect to those records. For purposes of definition, education records are those records which are

- 1) directly related to a student and
- 2) maintained by an institution or a party acting for the institution.

FERPA gives students who reach the age of 18, or who attend a postsecondary institution, the right to inspect and review their own education records. Furthermore, students have other rights including the right to request amendment of records and to have some control over the disclosure of personally identifiable information from these records.

FERPA applies to all educational agencies and institutions that receive funding under most programs administered by the Secretary of Education (34 C.F.R. 99.1). Almost all postsecondary institutions, both public and private, generally receive such funding and must, therefore, comply with FERPA.

Under FERPA, students are given three primary rights. They have the right to: inspect and review their education records; have some control over the disclosure of information from their education records; and seek to amend incorrect education records.

Electing FERPA Confidentiality

The university may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Requests for non-disclosure remain in effect until a subsequent written request to release directory information is received.

Students who request non-disclosure of directory information

- * Will not have name printed in the published university chancellor's and dean's lists or commencement program.
- * Will not have attendance and/or degree verified for employers, insurance companies, etc.
- * Will only be able to discuss their UA Accounts in person with photo ID.

PLEASE NOTE

If you choose to elect the "confidentiality" option for your educational records, information for you will be withheld from a variety of sources, including: you - the student. This also includes friends, relatives, prospective employers, and the news media. Each student is advised to carefully consider the consequences of a decision to elect "confidentiality". Once elected the University cannot acknowledge the existence of, or release information about, the record of any student who has elected confidentiality. (You can change this election at any time -- see How to Elect FERPA Confidentiality at UAOnline.) No information or services will be available to you via telephone if you have elected the confidentiality option. Your only options for conducting business transactions with the University would be in person, after presenting a valid photo ID, or through secure login on UA systems.