



**COUNCIL OF ATHABASCAN TRIBAL GOVERNMENTS**

P.O. Box 33

FORT YUKON, ALASKA 99740

(907) 662-2587

TOLL-FREE 1-866-665-2981

*"Protecting and enhancing our tribal members, communities & culture through self-governance"*

**Industry Certification / Occupational Endorsement**  
**NACTEP Intake Form**

**STUDENT INFORMATION:**

Last (full legal name)

First

--	--

Previous name(s)

Date of Birth (mm/dd/yy)

Sex: Male Female

--	--

Current Mailing Address:/

Street Address/Post Office Box

City

State

Zip/Postal Code

--

Permanent/Message phone:

--

E-Mail:

--

Social Security Number:

--

Tribal Enrollment:

--

Current Employer:

--

**EDUCATIONAL BACKGROUND (Choose One)**

\_\_\_ High school diploma \_\_\_ GED \_\_\_ Middle/High School \_\_\_ No diploma

Name of High School / GED

City

State

--

HS graduation date \_\_\_\_\_ or date and place GED received \_\_\_\_\_

**OTHER PREVIOUS EDUCATION INCLUDING WORKSHOPS WITH CERTIFICATES OF COMPLETION**

Name of School/Organization

Subject

Certificate/Degree


## **STUDENT PATHWAY & COURSE INFORMATION:**

**Semester: (Choose one)**

\_\_\_ Fall 2020 \_\_\_ Spring 2021 \_\_\_ Summer 2021

**DEGREE SOUGHT: (Choose One: 1 class = industry certification, 3 classes = OE)**

\_\_\_ Occupational Endorsement (OE) \_\_\_ Industry Certification

**CAREER PATHWAY: (Choose One)**

\_\_\_ Construction Trades  
(OE Only)

\_\_\_ Health & Human Services  
(Industry Certification - ETT & EMT – Rural Human Services OE)

\_\_\_ Technical Trades  
(CDL, Process Technology, Automotive, Technology)

\_\_\_ Emergency Management Systems  
(Wildland Fire OE and Industry Certification)

The following NACTEP Pathways have no Occupational Endorsement or Industry Certification programs. Please return to the Certificate or AA Degree Application.

- Business
- Education
- Tribal Management

## **STUDENT REQUIRED DOCUMENTS:**

1. Provide Tribal Membership ID or Certificate of Indian Birth, CIB Card;
2. Enroll as an occupational endorsement and industry certification in a NACTEP Pathway. Submit a letter of acceptance to NACTEP staff if you were given one (CTT students especially);
3. Sign the FERPA Release Form
4. Course Registration Form

## **STUDENT REQUIREMENTS:**

1. Provide a copy of transcripts immediately following course completion available at UAOnline, failure to do so will jeopardize future funding;
2. **Maintain a 2.00 GPA.** If a student's Grade Point Average (GPA) falls below 2.00, the student will be placed on probation for one semester.

An A = 4 points, B = 3 points, C = 2 points, D = 1 point and F = 0 points. Add points for each grade you earn during the semester and divide by the number of classes. For example, if you took two classes, earned a B (3 points) and a D (1 point)  $3 + 1 = 4$  and divide by 2 you have a 2.0 GPA.

If the student's GPA does not increase to 2.00 or greater during the probation semester no additional funding will be awarded. If a student does not complete a course, the same probationary terms apply.

3. **CATG NACTEP** funding for travel is provided **ONLY** for NACTEP students enrolled in a program that is holding an intensive course(s). Travel for intensives are **ONLY** provided between a student's village and Fort Yukon.
4. **CATG Accounting** has a two-week deadline to fund travel for NACTEP students. CATG NACTEP students will follow all CATG accounting procedures. Under no circumstances are you to contact the CATG Accounting staff directly.

## **STUDENT RELEASE**

I release the use of my image, name, and other representations to NACTEP and/or the CATG for public distribution and promotional purposes.

## **TO FINISH YOUR NACTEP APPLICATION SIGN AND SUBMIT:**

I certify that the above statements are correct and complete.  
Please sign to submit the application:

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**



# FERPA RELEASE FORM

RECEIVED

SID label  
Office use only

P \_\_\_\_\_

Office use only

### Office of the Registrar

907-474-6300

uaf-registrar@alaska.edu

### Office of the Bursar

907-474-7384

uaf-bursar@alaska.edu

### Office of Financial Aid

907-474-7256

uaf-financialaid@alaska.edu

**Government issued picture ID is required with this form.**

If mailed or faxed, an enlarged copy of your official ID with a signature is required.

## Student Information

Last	First	Middle Initial	UA ID No.
Mailing Address			Phone No.
City	State	Zip	Email Address

I give permission to the University of Alaska Fairbanks to **discuss** the selected items below to the recipient(s) listed below. While this form allows UAF to discuss my record, I understand that it does not **require** them to do so, nor does it allow anyone to conduct business or to pick up official documents (i.e. transcript, diploma) on my behalf.

## Types of Information to Release

- Accounting** *Includes tuition and fee balances, financial holds, mailing and billing address, payment plans, accounting statements and collections and debt information.*
- Admission** *Includes dates of application, programs selected, documents received, documents pending, dates of admission, admission status and conditions of admission.*
- Registration** *Includes current enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended and mailing address information.*
- Academic Records** *Includes courses taken, grades received, GPA, academic progress, honors, transfer credit awarded and degree(s) awarded.*
- Financial Aid** *Includes all general financial aid information. (Information derived from a student's FAFSA application cannot be disclosed to anyone other than the student.)*
- All Records**

Check One:

Release To  Cancel

Releasee:

Dale Hardy  
Individual's Name

Relationship:

NACTEP funding  
Relationship to Student

Release To  Cancel

Vicky Thomas  
Individual's Name

NACTEP funding  
Relationship to Student

Release To  Cancel

\_\_\_\_\_  
Individual's Name

\_\_\_\_\_  
Relationship to Student

## Authorization

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Office use only  
ID Type \_\_\_\_\_ Verified By: \_\_\_\_\_ Date \_\_\_\_\_

## General Information

The Family Educational Rights and Privacy Act (FERPA) deals specifically with the education records of students, affording them certain rights with respect to those records. For purposes of definition, education records are those records which are

- 1) directly related to a student and
- 2) maintained by an institution or a party acting for the institution.

FERPA gives students who reach the age of 18, or who attend a postsecondary institution, the right to inspect and review their own education records. Furthermore, students have other rights including the right to request amendment of records and to have some control over the disclosure of personally identifiable information from these records.

FERPA applies to all educational agencies and institutions that receive funding under most programs administered by the Secretary of Education (34 C.F.R. 99.1). Almost all postsecondary institutions, both public and private, generally receive such funding and must, therefore, comply with FERPA.

Under FERPA, students are given three primary rights. They have the right to: inspect and review their education records; have some control over the disclosure of information from their education records; and seek to amend incorrect education records.

## Electing FERPA Confidentiality

The university may release certain directory information to the public on a routine basis unless a student requests, in writing, that the university not release it. Requests for non-disclosure remain in effect until a subsequent written request to release directory information is received.

Students who request non-disclosure of directory information

- \* Will not have name printed in the published university chancellor's and dean's lists or commencement program.
- \* Will not have attendance and/or degree verified for employers, insurance companies, etc.
- \* Will only be able to discuss their UA Accounts in person with photo ID.

### \*\*\*PLEASE NOTE\*\*\*

If you choose to elect the "confidentiality" option for your educational records, information for you will be withheld from a variety of sources, including: you - the student. This also includes friends, relatives, prospective employers, and the news media. Each student is advised to carefully consider the consequences of a decision to elect "confidentiality". Once elected the University cannot acknowledge the existence of, or release information about, the record of any student who has elected confidentiality. (You can change this election at any time -- see How to Elect FERPA Confidentiality at UAOnline.) No information or services will be available to you via telephone if you have elected the confidentiality option. Your only options for conducting business transactions with the University would be in person, after presenting a valid photo ID, or through secure login on UA systems.